

Executive Board Meeting
September 6, 2024 at 12:00
Hilton Garden Inn, Watertown

In attendance: Cheryl Mayforth – Director, Anne Garno – Assistant Director, Rob Aiken, Matt Cooper, Jody Petit

Excused: Rod Castillo

The agenda for the September 19, 2024 Board meeting was presented.

There will be 4 resolutions and those have been uploaded to the WDB website.

Purchase of 1000 Coffeen Street: Purchase has been finalized and the county is now in possession. The elevator still does not work but Building and Grounds has a plan. The roof needs to be replaced. The timeline and budget for renovations and upgrades have not been finalized.

Staffing: There is currently one vacancy for an Employment and Training Assistant. Interviewing is ongoing with no solid candidates so far. Unemployment rates continue to be very low.

New Youth Employment Program (YEP): Jonathan (Jon) Comstock will be the program coordinator. The budget is over \$500,000 for ten months and is to be used to provide education and employment services to youth ages 14 to 20 that fall under 200% of the Federal Poverty Level, receive Temporary Assistance, SNAP, Medicaid, HEAP, or SSI. The program does allow for incentives; refer to Resolution 24-04. Participants of the program will be strongly encouraged to set up direct deposit.

Summer Youth Employment Program: This year's program successfully concluded with over 135 youth and 70 job sites. Staff from both Youth programs will present to school counselors in October.

Upcoming Events:

- Housing Forum - geared toward employers to support staff struggling to find or maintain housing
- Staffing recruitment event at JCC to create pool for DSS positions

General discussion about generational difference in the workplace and how to cope. Kristin Scoggins of Gen Y – speaker and potential guest for future event.

Board Vacancies:

- Ryan Piche may sit on board or send representative to take Mr. Hagemann's place.
- Rober Kilmer resigned due to employment change.
- Access-VR needs to send a new representative.

The meeting was adjourned.